

NURSING ASSISTANT TRAINING PROGRAM COORDINATOR

Seeking compassionate, energetic and team-oriented person as Nursing Assistant Training Program Coordinator.

Starting wage at: \$25.00- \$27.00/hour*

***Wage is dependent upon experience.**

Other benefits include:

- PTO accrual based on hours worked
- Availability of comprehensive voluntary insurances
- Retirement annuity option available

This position is **part-time (16-30 hours per week)** dependent on the number of candidates enrolled and classes scheduled.

Nursing Assistant Training Program Coordinator Job Duties:

As a Nursing Assistant Training Program Coordinator, responsibilities focus on doing instruction, coordinating other instructors, and completing administrative and compliance tasks of the NAT Program. These duties include but are not limited to:

- Assist with recruitment and selection process of students for each class
- Develop, secure, and maintain the equipment and other instructional materials essential to the presentation of the classroom material
- Encourage learning by preparing appropriate syllabi; by developing lectures, discussions, and other presentations or activities to enhance the students educational experience in the classroom
- Develop and execute appropriate methods of evaluating students' performance according to requirements by NAT Program
- Coordinate clinicals, times and testing preparation
- Coordinate other instructor's schedules and classes through teamwork and exceptional communication skills

Required Skills:

- Registered Nurse License in the State of Wisconsin is required
- Train-the-trainer course through the State of Wisconsin is required

Interested in joining our team?

Persons interested in joining a team of dedicated professional caregivers and experiencing the rewards of a career at a senior living campus, are strongly encouraged to submit a detailed resume or complete an employment application. Accompanying that document a Background Information Disclosure must be included. Please send these items to StaceyW@svhcs.org or mail to:



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